

Position: Musk Ox Farm Interpretive Guide, Palmer, Alaska  
Organization: Musk Ox Farm

**Organization Overview:**

The nonprofit Musk Ox Farm promotes gentle musk ox husbandry, qiviut production and provides education to the public. The musk ox is an Ice Age mammal that once roamed the earth alongside sabre-tooth tigers and woolly mammoths. Keeping them warm in the winter, musk oxen produce qiviut (kiv'-ee-ute), the soft underwool of a musk ox and one of the warmest and finest natural fibers. In the spring, when the animals are shedding naturally, farm staff will gently hand-comb qiviut from all the members of the herd. We welcome visitors to the farm from all over the world for a closeup educational experience with these magnificent ruminants left over from the Pleistocene epoch. We offer tours by interpretive guides (you!), engaging exhibits, and a gift shop featuring some of the world's only gently hand-combed qiviut fiber, qiviut yarn, and qiviut garments among other carefully curated musk ox inspired gifts.

**New for 2022:**

The Musk Ox Farm will be expanding its educational programming to offer several tour options including longer guided hikes and educational programming specifically designed for both children and adults, utilizing our new classroom/studio/workshop space. These new programs will be led by interpretive guides who have the ability and interest in becoming proficient in this type of programming, as well as giving regular tours. Please note in your cover letter is this is an area of interest.

**Position Responsibilities and Qualifications:**

The Musk Ox Farm is seeking curious individuals who are highly responsible, enthusiastic, and dedicated to fill its Interpretive Guide positions for the spring/summer/fall 2022 season. We will train successful new hires in interpretive education techniques, the history of the project, natural history of musk oxen, and the history of our Colony Farm. All you need to bring is a first-class attitude, genuine curiosity for the world around you, integrity, dedicated enthusiasm, and a commitment to make our guests feel welcomed, important, and well educated. The strongest applicants will have studied, or gained experience in, education, wildlife, history, ecology, or biology. Gracious customer service skills in a busy environment are a necessity. The position runs from early May through the end of September 2022, with some options for a shorter season, or to stay on staff through the winter part-time.

**Interpretive Guides responsibilities include, but are not limited to:**

- Personal fluency in educational materials. This includes mission statement, project history, physiology and arctic adaptations of the animals, farm layout and operations, familiarity with gift shop, merchandise, including all qiviut products.
- Always maintain appropriate personal appearance, manners, and behaviors at the farm.
- Ability to address groups large and small and accurately convey the personal fluency listed above.
- Competence and patience working with visitors of all abilities, including visitors from foreign countries with potential language barriers.
- Maintaining a positive attitude rain or shine.
- Willingness to learn, receive feedback, and grow as an educator.
- Ability to run a Point-of-Sale System (POS).
- Cooperation and flexibility with co-workers and management in filling the schedule and its various shifts for this 7-day per week operation.
- Maintain a clean, orderly, and attractive environment throughout the public areas including grounds and public bathrooms.

-Openness to assisting with events from time-to-time that may occur outside of normal business hours.

**COVID-19:**

We are hiring, hoping, and preparing for a “normal” summer season. That said, there currently is a global pandemic, we are no better than you at predicting what the future may hold, staffing needs could change. The Musk Ox Farm understands that COVID-19 is a public health threat to our employees, to the community, and potentially our herd. The following protocols are a baseline minimum for all staff: Must demonstrate to be fully vaccinated and boosted, if applicable, by presenting valid vaccination card. Must always wear a mask indoors in public places. Must wear a mask while giving tours due to risks to musk oxen. Must inform management of any exposure to COVID-19. Must inform management of any illness. We are doing everything in our power to help bring this era to an end, these policies may change as conditions warrant. Staff will be responsible for seeing to the enforcement of indoor/outdoor masking policies for visitors. If you cannot or will not be able to adhere to these protocols, and still wish to be considered, please make it clear in an attached document the reasons, rationalities, and your suggestions for maintaining a safe working environment for all despite your choices.

**Compensation:**

Depending on skill sets, experience, and ability to contribute, the hourly rate of pay will vary between \$10.50-\$13 per hour. All seasonal staff will agree to a termination date. If the hiree is still on the payroll on that date a bonus of \$1 per hour for every hour worked throughout the season will be paid. This does not mean that staff will be required to leave at this time, it simply allows the Farm to plan for an adequate staff throughout the season.

**Application Procedure:**

Please submit cover letter, resume, and three references to: [dani@muskoxfarm.org](mailto:dani@muskoxfarm.org).

Contact:

Dani Biersteker  
Education Director  
Musk Ox Farm  
PO Box 587  
Palmer, Alaska  
[dani@muskoxfarm.org](mailto:dani@muskoxfarm.org)  
[www.muskoxfarm.org](http://www.muskoxfarm.org)

Applications will be reviewed as they are received, positions will remain open until filled. **Please do not contact the farm, we will reach out to you to schedule interviews as needed.**

While most positions will not start until the end of April, early May 2022, we are looking for one part-time employee who would be able to start work at the end of February or early March and will continue through the summer season.